



***TROY CABLEVISION, INC.***  
***Southeast Alabama SmartBand Project***  
***Rural Broadband for Economic Development***  
***and Energy Management***

***Environmental Assessment***

***Request for Quotation***

**RFQ: SASB-092010-01**

***September 20, 2010***

***TROY CABLEVISION, INC.***  
***Southeast Alabama SmartBand Project***  
***Request for Quotation (RFQ)***

**ISSUE DATE:** September 20, 2010

**RFQ:** SASB-092010-01

**TITLE:** Environmental Assessment

**ISSUED BY:** Troy Cablevision, Inc. for its Southeast Alabama SmartBand Project

**Proposals Will Be Received Until 5:00 PM (CST) September 24, 2010**

**Inquiries Concerning Proposal Submission Requirements, Terms and Conditions or Other Administrative Concerns Should Be Directed To:**

**Name:** Jimmy Copeland

**E-Mail:** [jcopeland@troycable.net](mailto:jcopeland@troycable.net)

**Proposals Delivered VIA USPS:** Troy Cablevision, Inc., SASB RFQ, P.O. Box 1047, Troy, AL 36081

**Proposals Delivered VIA UPS/FEDEX:** Troy Cablevision, Inc., SASB RFQ, 1006 South Brundidge Street, Troy, AL 36081

**In Compliance With This Request For Quotation, The Undersigned Offers and Agrees To Furnish The Services In Accordance With The Attached Proposal Or As Mutually Agreed Upon In Writing By Subsequent Negotiations.**

**FIRM NAME:** \_\_\_\_\_

**FIRM ADDRESS:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**By (PRINT NAME)** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

## **1.1 INTRODUCTION**

Troy Cablevision, Inc. (Troy Cable) is soliciting proposals from qualified firms to perform an Environmental Assessment for Troy Cable's project, Southeast Alabama SmartBand (SASB) under American Recovery and Reinvestment Act (ARRA) broadband stimulus award # NT10BIX5570128. The selected Consultant will perform an environmental assessment and prepare National Environmental Policy Act (NEPA) documents for the project.

## **1.2 PROJECT DESCRIPTION**

The project for which an environmental assessment is being requested includes the performance of an environmental assessment for Troy Cable's broadband stimulus project. Project summary and fact sheets are available at [www.troycable.net](http://www.troycable.net), click on the SmartBand Tab.

## **1.3 SCOPE OF WORK**

On behalf of Troy Cable, the selected Consultant will perform tasks related to the analysis, completion and submission of all Environmental Assessment content and documentation related to the National Telecommunications and Information Administration (NTIA) and Department of Commerce (DOC) grant award. The selected consultant will:

- Complete all required documentation content requested in the document titled, "Environmental Assessment (EA) Guidance for BTOP Grantees"; See 1.10 Additional Material;
- Represent Troy Cable during the Environmental Assessment and associated federal due diligence;
- Provide analysis and consulting services to Troy Cable's network design and engineering resources as required for design modifications to achieve a Finding of No Significant Impact (FONSI); and
- Provide on-site field/site surveys as required.

The Consultant shall submit two (2) hard copies of the draft EA with appendices and two (2) electronic copies (including both word and PDF versions) on separate CDs. The final EA submission requires five (5) hard copies with appendices and five (5) electronic copies (including both word and PDF versions) on separate CDs.

## **1.4 PROPOSAL INFORMATION**

Once submitted, the proposals and any supplementary documents become the property of Troy Cable. The proposal should be limited to five (5) pages or less and shall include the following:

- A statement of the Consultant's understanding of the work and process;
- Consultant's proposed methodology for performing the required services;
- Proposed schedule/availability of staff;
- Description of previous work of similar character in the last two years;
- Short resumes or bios of individuals who will work on the project; and
- Cost estimate for the project (the estimate shall be broken down by budgeted hours and billing rates for each task).

## 1.5 RIGHT OF REJECTION

Troy Cable reserves the right to reject any or all proposals received as a result of this request. Troy Cable will not pay for any information contained in the proposals obtained from participating firms. Troy Cable is not liable for costs incurred by firms prior to issuance of the contract. Troy Cable also may negotiate separately with any source in any manner necessary to serve the best interest of Troy Cable. Selection (if made) will be based on the criteria set forth in Section 1.7 of this RFQ.

## 1.6 HOW TO SUBMIT PROPOSALS

In order for proposals to be examined and evaluated, Troy Cable requires two (2) copies of proposal and one (1) PDF copy on CD. Proposals must be received no later than 5:00 PM CST, on Friday, September 24, 2010.

Proposals should be submitted according to the instructions listed on the cover page of this RFQ.

## 1.7 METHOD OF SELECTION

Troy Cable and its review committee will evaluate based on the following criteria:

- Understanding of Scope of Work/ Project Issues;
- Proposed Methodology;
- Proposed Schedule/Availability of Staff;
- Past work for an Alabama City, County, the State, or Utility of Similar Nature;
- Past work of Similar Nature
- Quality of Staff for Specific Project; and
- Proposed Fees.

No oral interviews are planned, however Troy Cable reserves the right to interview and/or communicate with any proposer at any time. Any proposal may be rejected based on Section 1.5 of the RFQ.

## 1.8 SCHEDULE

**Time is of the essence for this project.** Proposed schedules must incorporate the following milestones:

September 24, 2010	Receive Quotations/Proposals
September 28, 2010	Execution of Consultant Contract
September 30, 2010	First Working Day
October 7, 2010	Assist with Troy Cable initial EA filings
November 29, 2010	Consultant Submits Draft Copies of Assessment to Troy Cable
December 6, 2010	Troy Cable Review Complete
December 13, 2010	Final Assessment to Troy Cable

## 1.9 GENERAL CONDITIONS

The solicitation will be financed using federal assistance authorized by ARRA. Any contract resulting from this solicitation will require that the consultant, contractor and any subcontractor to comply with all provisions of the ARRA.

Troy Cable is an Equal Opportunity Employer, (EOE) Qualified Applicants are considered for employment without regard to age, race, color, religion, sex, national origin, sexual orientation, disability, or veteran status.

## 1.10 ADDITIONAL MATERIAL

Proposers are encouraged to review the following material prior to submitting their responses.

- Network mapping information is available at [RFQ@smartbandnow.com](mailto:RFQ@smartbandnow.com). The maps and mapping data have limited access and require a request for access be sent to [RFQ@smartbandnow.com](mailto:RFQ@smartbandnow.com). All maps and related data are the property of Troy Cable, no other use of this information is allowed without the express written permission of Troy Cable
- Environmental Assessment (EA) Guidance for BTOP Grantees from NTIA: [http://www2.ntia.doc.gov/files/BTOP\\_NEPA\\_NHPA\\_Guidance\\_Round2\\_100223.pdf](http://www2.ntia.doc.gov/files/BTOP_NEPA_NHPA_Guidance_Round2_100223.pdf)
- BTOP Round 2 Environmental Compliance Database of Resources: <http://www2.ntia.doc.gov/compliance#environmental>
- BTOP Recipient Handbook (Environmental References on pages 23 - 28 and Page 71 - Environmental SAC Checklist) [http://www2.ntia.doc.gov/files/BTOP\\_Recipient\\_Handbook.pdf](http://www2.ntia.doc.gov/files/BTOP_Recipient_Handbook.pdf)
- NEPA Environmental Webinar Slides [http://www2.ntia.doc.gov/files/environmental\\_webinar\\_presentation\\_for\\_recipients\\_8-18-10v2.pdf](http://www2.ntia.doc.gov/files/environmental_webinar_presentation_for_recipients_8-18-10v2.pdf)
- Troy Cable's Response to NTIA Regarding Environment Impact During Award Due Diligence: <http://www.troycable.net/smartband.php>
- Executive Summary of Troy Cable's Southeast Alabama SmartBand Project: <http://www2.ntia.doc.gov/grantee/troy-cablevision-inc>
- Troy Cable's Southeast Alabama SmartBand Project Fact Sheet: [http://www2.ntia.doc.gov/files/grantees/fact\\_sheet\\_-\\_troy\\_cablevision.pdf](http://www2.ntia.doc.gov/files/grantees/fact_sheet_-_troy_cablevision.pdf)